

# *Order of the Founders of North America*

## *Minutes*

### *Regular Meeting*

*Saturday, September 30, 2017, 4:00 P.M*

*Broadway B, 3<sup>rd</sup> Floor, The Brown Hotel*

*Louisville, KY*

#### ***Call to Order***

*The meeting was called to order at 4:00 P.M., by Grand Viscount General Lindsey C. Brock.*

#### ***Invocation***

*Quartermaster General Dr. Matthew J. Barlow, Jr., gave the invocation.*

#### ***Pledge of Allegiance to the US Flag***

*Grand Viscount General Lindsey C. Brock led the Pledge of Allegiance.*

#### ***Attendance Sheet***

*Attendance Sheet (Attachment 1) was passed around.*

#### ***Determination of a Quorum (6)***

*Grand Viscount General Lindsey C. Brock declared that there was a quorum.*

#### ***Approval of Minutes of the July 9, 2017, Annual Meeting***

*A motion to approve the minutes as distributed was made by member John Thornhill and seconded by Parliamentarian General Billie Brock. The motion passed by unanimous consent (Attachment 2).*

#### ***Officer Reports – No reports.***

#### ***Committee Reports***

***Merchandise*** – Quartermaster General Matthew J. Barlow, Jr., stated the number of sashes (both old and new), patches (both old and new), insignia (both large and miniature), charms, and neck ribbons in the inventory and said he needs to ask Exchequer General James Jones to order more of the last three items (Attachment 3).

***Application Scanning*** – Abogado General John Dodd reported that he continues to store applications by scanning them to PDF files.

#### ***Old Business***

***Charter Member Insignia*** – Quartermaster General Matthew J. Barlow, Jr., presented a proposed design, a charter member bar, to be placed on the OFNA Large Insignia for purchase by charter members. The cost for ordering 50 charter member bars from The Pin Company in Las Vegas, NV, is \$220.50. This cost would include the die, the charter member bar, and the shipping (Attachment 4). A motion to purchase 50 charter member bars was made by Abogado General John Dodd and was seconded by Daniel Woodruff. The motion passed.

**Charity** – Secretary General Nancy E. Barlow reported that at the July 9, 2017, Annual Meeting, Carla and Charles Odom recommended that a charitable donation be made to wounded Warriors for the Benevolence Committee. Members were asked to send any other recommendations to Lindsey Brock or Stephen Renouf. They received no additional recommendations. Discussion followed concerning considering some other possible organizations. Billie Brock volunteered to do some research and bring a list of organizations and their history to the next meeting.

**St. Augustine** – Abogado General John L. Dodd reported that VPG Stephen Renouf has communicated with a professor concerning a possible donation to St. Augustine. He is waiting for further communication from the professor.

### **New Business**

**Bylaw proposals** – The OFNA Bylaw Proposals were distributed by Secretary General Nancy E. Barlow. Proposal No. 1: in Article V, Section 1 under DUTIES OF OFFICERS, Section 1. add this sentence: The GVG shall have the discretion to establish non-voting positions during the GVG's two-year term provided approval of the Executive Committee is granted. Grand Viscount General Lindsey C. Brock called for the vote on this proposal and the proposed change to the bylaw passed unanimously. Proposal No. 2: in Article XIV, Section 1: AMENDMENT Section 1. The 2<sup>nd</sup> sentence should read: Proposed amendments must be signed by two members and submitted in writing to the By-Laws committee 30 days prior to the vote on the amendment. Grand Viscount Lindsey C. Brock called for the vote on this proposal and the proposed change to the bylaw passed unanimously (Attachment 5).

**PVG Stephen Renouf - Update on possible OFNA Trip** – No report.

**OFNA Directory** – Grand Viscount General Lindsey C. Brock suggested we have a directory for our Society. Parliamentarian Billie Brock volunteered to make a directory. Discussion followed concerning the need to obtain the code for the Access Database in order to process new member applications more quickly and in order to print and mail to our new members and include them in the OFNA Directory published by Parliamentarian Billie Brock.

### **Benediction**

Quartermaster General Matthew J. Barlow, Jr., offered the benediction.

### **Adjournment**

There being no further business, the meeting was adjourned at 4:50 P.M.

**Submitted by,**

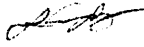





**Nancy Engel Barlow  
Secretary General**

**Approved** \_\_\_\_\_

## OFNA GENERAL OFFICERS 2017-2019

## ATTENDANCE SHEET

OFNA Regular Meeting September 30, 2017 The Brown Hotel Louisville, KY

Office	Officer	Initials
Grand Viscount General*	Lindsey Cook Brock 	
Grand Viscount General Elect*	Mike Tomme	
Immediate Past Grand Viscount General*	Stephen R. Renouf	
Deputy Viscount General for Eastern U.S.*	Robin Towns	
Deputy Viscountess General for Western U.S.*	Cheryl Whitt Rios	
Deputy Viscount General for Europe*	Duke of Mecklenburg Borwin 	
Abogado General*	John Linson Dodd	
Secretary General*	Nancy E. Barlow	
Exchequer General*	James T. Jones, Jr.	
Marechal General*	Rev. Dr. James C. Taylor	
Genealogista General - Applications*	Peter Baron	
Genealogista General - Supplementals*	Schuylar Crist	
Registrar General*	Jane Power	
Emissary General*	Karen E. McClendon	
Chronicler General*	Valerie Laskowski	
Vicar General*	vacant	
Parliamentarian General	Billie Brock 	
Adjutant General	Mark Anthony	
Quartermaster General	Matthew J. Barlow, Jr. 	
Chiurgien General	Col. Charles Lucas	
Librarian General	Corinne Staacke	
Marquis General - Publicity	vacant	
Dep. Viscount General - Spanish Colonists	Jack Cowan	
Dep. Viscount General - English Colonists	Lawrence Casey	
Dep. Viscount General - French Colonists	Helen Maxon	
Dep. Viscount General - Scottish/Irish Colonists	James Hall	
Dep. Viscount General - German/Dutch Colonists	Robert Devine	
Dep. Viscount General - Scandinavian Colonists	Donald Stone	
Dep. Viscount General - Italian Colonists	Carla Odom	
Dep. Viscount General - Lineage Society Liaison	Richard Wright	
Sergeant At Arms	Timothy Ward	
Dep. Chronicler General	Charles Odom	
Capitan de la Guardia	Robert Capps	
* ExCom Member		

## OFNA MEMBERS/GUESTS

## ATTENDANCE SHEET

OFNA Regular Meeting September 30, 2017 The Brown Hotel Louisville, KY

	NAME	MEMBER/GUEST	EMAIL ADDRESS
1.	John Thornhill	member	
2.	Jo Thornhill	member	Thornhill123654@embassy.madagascar
3.	Martha Barnhart	Spoke	Barnhart3364@gmail.com
4.	Peter Xadenpond		peter.m.xadenpond@gmail.com
5.			
6.	JAMES C. FOSDYCK	MEMBER	JFOSDYCK@SBCGLOBAL-NET
7.	Dan Woodruff	MEMBER	dwoodruff@charter.net
8.			
9.			
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18.			
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20.			

**Order of the Founders of North America  
Minutes  
Annual Meeting  
5:05 P.M., Holiday Inn, Suite 1112  
Knoxville, TN  
Sunday, 9 July, 2017**

**Call to Order**

The meeting was called to order at 5:05 P.M., by Grand Viscount General Stephen R. Renouf. He asked Nancy E. Barlow to take the minutes.

**Invocation**

Quartermaster General Dr. Matthew J. Barlow, Jr., gave the invocation.

**Pledge of Allegiance to the US Flag**

Abogado General John L. Dodd led the Pledge of Allegiance.

**Attendance Sheet**

Attendance Sheet (Attachment 1) was passed around.

**Determination of a Quorum (6)**

Grand Viscount General Stephen R. Renouf declared that there was a quorum.

**Approval of Minutes of the April 12, 2017, Meeting**

A motion to approve the minutes as distributed was made by Matthew J. Barlow, Jr., and seconded. The motion passed by unanimous consent (Attachment 2).

**Presentation of Awards**

Grand Viscount General Stephen R. Renouf presented Certificates of Appreciation to the following officers: Ed Butler, Barbara Stevens, Larry Stevens, Jim Jones, John Dodd, John Barlow, Peter Baron, David Grinnell, Valerie Laskowski, and Jane Power. John Dodd and M. John Barlow were present to accept their certificates.

**Elections**

**Nominating Committee** – Ed Butler (Chairman), Mark Anthony and Lindsey Brock.

**Elections** - Grand Viscount General Stephen R. Renouf read the Slate of Officers presented by the nominating committee (Attachment 3). He asked for nominations from the floor. No nominations were made. A motion was made and seconded to close the nominations. A motion was made by John Dodd to accept the slate of officers as presented and Dep. Viscount General Lindsey Block seconded it.

**Officer Reports**

**Treasurer** –Grand Viscount General Stephen R. Renouf reported that as of 6/30/2017 total assets (cash and bank accounts) are 40,923.11, total of other assets is \$6,062.50, with total assets of \$46,985.61. Total liabilities is \$40,498.32 and total equity is \$6,487.29 with a

total of liabilities and equity being \$46,985.61. The net revenue is \$4,229.76 (Attachment 4).  
Quartermaster General M. John Barlow made a motion to file the as presented.

**Registrar** – No report.

**Genealogista General for Supplementals** - Grand Viscount General Stephen R. Renouf reported that Genealogista General David Grinnell has approved 25 new supplementals.

### **Committee Reports**

**Application Scanning** – Grand Viscount General Stephen R. Renouf reported that Abogado General John Dodd is storing applications by scanning them to PDF files; John Dodd shares them with Genealogista General for Supplementals David Grinnell.

**Merchandise** – Quartermaster General M. John Barlow reported that he is checking on a pin for charter members and will have more information at the next meeting. One large medal was presented on a plaque to the outgoing Grand Viscount General at the end of this meeting (Attachment 5).

**Compliance** – No report.

**Insurance** – No report.

**Charity** – Grand Viscount General Stephen R. Renouf reported that Carla Odom has not received any inquiries on behalf of Italian colonists in North America. She and Charles Odom recommend that a charitable donation be made to wounded Warriors for the Benevolence Committee. Discussion followed concerning where donations could be made. Members should convey their suggestions to Lindsey Brock or Stephen Renouf (Attachment 6).

**Medals** – No report.

**Financial Review** – Grand Viscount General Stephen R. Renouf reported that Larry Stevens had reviewed the financial records with Jim Jones and all reports are accurate with supporting documents and receipts. The 990N was filed for this year; one 1099 will have to be prepared after the end of the year (Attachment 7).

### **Old Business**

**Essay Contest Program** – Grand Viscount General Stephen R. Renouf asked if anyone had any ideas for advertising the contest. He suggested optimizing the search engine in Google. Discussion followed concerning advertising the contest and also the topic for the essay question. It was decided the essay topic should focus on an individual such as Columbus or Cartier.

**Large Membership Certificate** – No report.

### **New Business** – None.

The meeting ended with the swearing in of the new Grand Viscount General and the presentation of a certificate and large insignia medal on a plaque to the outgoing Grand Viscount General.

**Adjourn** – There being no further business, the meeting was adjourned at 5:50 P.M.  
**Submitted by,**

**Nancy Engel Barlow**  
**Secretary General**

Approved September 30, 2017

Order of Founders of North America - Report for September 30, 2017, Annual Meeting

Number of items in inventory of September 30, 2019

Sashes – 72 inches	2
106 inches	2
Patches – old	2
new	15
Insignia – large	4
miniature	4
Charms	4
Neck Ribbons	4

Submitted by

Matthew J. Barlow, Jr., MD

Quartermaster General OFNA

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September 30, 2017

Establishment of OFNA Charter Attachment to OFNA Large Insignia

Design – See attachment

Cost:

• Die -		\$ 0.00
• 50 @ \$4.15 ea.	=	207.50
• Shipping		<u>13.00</u>
• Total		\$220.50

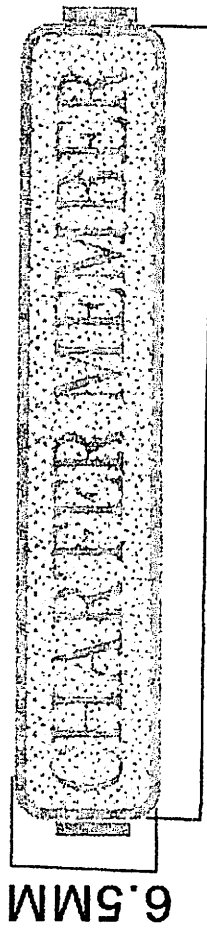
Vender – The Pin Company  
8845 W. Flamingo Rd. Ste 200  
Las Vegas, NV 89147  
800 5539400

Submitted by

Matthew J. Barlow, Jr., M.D.  
Quartermaster General  
OFNA



■ RAISED METAL  
● LOWERED & SANDBLASTED



## **OFNA Bylaw Proposals – September 30, 2017**

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### **Proposal No. 1:**

#### **Article V, Section 1:**

##### **Current**

##### **DUTIES OF OFFICERS**

**Section 1.** The Grand Viscount/Viscountess General (GVG) is the Chief Executive Officer and Chairman of the Executive Committee, and the Official Representative of the Order at all public functions. The GVG shall preside at all meetings of the Order and of the Executive Committee, and shall have a casting vote. The GVG shall enforce strict observance of the bylaws, and shall appoint all Committees not otherwise provided for, and shall be an ex officio member of all committees except the Nominating Committee and the Ethics Committee.

##### **Proposed**

##### **DUTIES OF OFFICERS**

**Section 1.** The Grand Viscount/Viscountess General (GVG) is the Chief Executive Officer and Chairman of the Executive Committee, and the Official Representative of the Order at all public functions. The GVG shall preside at all meetings of the Order and of the Executive Committee, and shall have a casting vote. The GVG shall enforce strict observance of the bylaws, and shall appoint all Committees not otherwise provided for, and shall be an ex officio member of all committees except the Nominating Committee and the Ethics Committee. The GVG shall have the discretion to establish non-voting positions during the GVG's two year term provided approval of the Executive Committee is granted.

##### **Rationale**

The Grand Viscount/Viscountess General may need to create officers or deputy officers to assist the society during his term of office.

##### **Proposer**

Lindsey Brock, and Mike Tomme

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## **OFNA Bylaw Proposals – September 30, 2017**

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### **Proposal No. 2:**

#### **Article XIV, Section 1:**

##### **Current**

##### **AMENDMENT**

**Section 1.** These By-Laws may be amended at the annual meeting or a regular meeting (not including electronic meetings) by a two-thirds vote of all members in good standing. Proposed amendments must be signed by two members and submitted in writing to the By-Laws committee 90 days prior to the vote on the amendment. The By-Laws Committee will consider and consolidate the By-Laws and produce a listing of the proposed by laws. This listing must be submitted in writing to the SG, and distributed to the approved membership of the Order at least 30 days prior to the meeting. The consideration of By-Laws amendments allows motions to amend proposed By-Laws amendments but does not permit introduction of new By-Laws or amendments. Approved amendments shall become effective upon the adjournment of the meeting at which they are adopted, unless otherwise specified in the amendment.

##### **Proposed**

##### **AMENDMENT**

**Section 1.** These By-Laws may be amended at the annual meeting or a regular meeting (not including electronic meetings) by a two-thirds vote of all members in good standing. Proposed amendments must be signed by two members and submitted in writing to the By-Laws committee ~~90~~ 30 days prior to the vote on the amendment. The By-Laws Committee will consider and consolidate the By-Laws and produce a listing of the proposed by laws. This listing must be submitted in writing to the SG, and distributed to the approved membership of the Order at least 30 days prior to the meeting. The consideration of By-Laws amendments allows motions to amend proposed By-Laws amendments but does not permit introduction of new By-Laws or amendments. Approved amendments shall become effective upon the adjournment of the meeting at which they are adopted, unless otherwise specified in the amendment.

##### **Rationale**

With modern communications, a 90 day waiting period is not necessary.

##### **Proposer**

Lindsey Brock, and Mike Tomme

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